

## SCOE School of Education Common Coach Application Packet for:

- \* Teacher Intern Coach
- \* Preliminary Administrative Services Credential Program Coach
- \* Teacher Induction Coach (Mentor)
- \* Clear Administrative Services Credential Program Coach

### MINIMUM QUALIFICATIONS

- Possession of a Clear Teaching credential (Teacher Intern and Induction Coach positions)
- Possession of a Clear Administrative credential  
(Preliminary Administrative Services Credential Program and Clear Administrative Services Credential Program Coach positions)
- Three years of experience as a teacher (Teacher Intern and Induction Coach positions)
- Three years of experience as an administrator  
(Preliminary Administrative Services Credential Program and Clear Administrative Services Credential Program Coach positions)
- Knowledge of the California Standards for the Teaching Profession (CSTP) and/or California Professional Standards for Education Leaders (CPSELs)
- Willingness to provide positive support and expertise to aspiring educators

### TECHNICAL REQUIREMENT

- Access to the internet

### COMPENSATION

- \$50 per hour. Hour requirements for each coaching position vary.

### APPLICATION CHECKLIST

- Completed application
- Resume
- Copies of California Teaching and/or Administrative Credential information from the CTC website – visit [www.ctc.ca.gov](http://www.ctc.ca.gov) and click on “Search for an Educator”

\* If you do not hold a valid California credential, please attach a written explanation.

### APPLICATION TIMELINE

- Application will be reviewed by appropriate School of Education staff and applicants will be contacted with next steps. Applicants accepted as coaches are required to attend coach training.

### APPLICATION SUBMISSION

- Complete the application included in this packet and either email to Trisha Odin at [todin@scoe.net](mailto:todin@scoe.net) OR mail to:

Sacramento County Office of Education  
ATTN: TRISHA ODIN, TEACHER INDUCTION  
P.O. Box 269003  
Sacramento, CA 95826

**Questions?** Contact Trisha Odin at (916) 228-2537 or [todin@scoe.net](mailto:todin@scoe.net).

For online application, please visit [www.scoeschoolofed.net](http://www.scoeschoolofed.net)

**SCOE School of Education Common Coach Application Packet**

**Please select desired Coach position(s) [Required credentials in parenthesis]:**

- Teacher Intern Coach (CA Clear Teaching Credential)
- Teacher Induction Coach (Mentor) (CA Clear Teaching Credential)
- Preliminary Administrative Services Credential Program Coach  
(CA Clear Administrative Services Credential)
- Clear Administrative Services Credential Program Coach  
(CA Clear Administrative Services Credential)

**1. PERSONAL INFORMATION**

Name \_\_\_\_\_

Street Address \_\_\_\_\_

City, State, Zip Code \_\_\_\_\_

Email Address \_\_\_\_\_

Primary Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

**2. PROFESSIONAL INFORMATION**

Present Job Title \_\_\_\_\_

School District \_\_\_\_\_

School \_\_\_\_\_

Total Years of Teaching Experience \_\_\_\_\_

Elementary \_\_\_\_\_ (Grade(s) Taught/# of years)  
Middle \_\_\_\_\_ (Subject(s) Taught/# of years)  
High \_\_\_\_\_ (Subject(s) Taught/# of years)

Total Years of Administrative Experience (if applicable) \_\_\_\_\_

Position(s) Held \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### 3. REFERENCES

On the lines below, provide names of references that can provide insight on your work experience and personal qualifications.

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| Name | Title | Email | Phone # |
|------|-------|-------|---------|
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| Name | Title | Email | Phone # |
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| Name | Title | Email | Phone # |
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### 4. AREAS OF EXPERTISE AND INVOLVEMENT

Please describe your area(s) of educational expertise and involvement (e.g., Elementary School, Middle School, High School, Title I, Program Improvement, English Language Development, Professional Learning Communities, Special Education, Common Core Standards, Teaching Positions, etc.).

### 5. COACHING STATEMENT

The focus of the coach within the School of Education is to provide guidance and support to program participants. In the space below, describe two instances in which you provided coaching, guidance, and support working with others and discuss the impact that you had in these situations.

**FOR OFFICE USE ONLY:**

Date received: \_\_\_\_\_ Reference check: \_\_\_\_\_  
(Date) (Initials)  
Reviewed by: \_\_\_\_\_ Date: \_\_\_\_\_